

METROPOLITAN
MOSQUITO CONTROL DISTRICT

EXECUTIVE COMMITTEE

May 25, 2022

9:15 AM

Information Packet

METROPOLITAN MOSQUITO CONTROL DISTRICT MEETING ANNOUNCEMENT

COMMITTEE: **Executive Committee Meeting**
Metropolitan Mosquito Control District
2099 University Avenue West
St. Paul, MN 55104

DATE: **Wednesday, May 25, 2022**
TIME: **9:15 AM**

A G E N D A

1. Approval of Minutes March 23, 2022 Meeting*
2. Legislative Update – Peg Larsen, Kim Scott
3. Approve MESB Lease Renewal (2023-24)*
4. Executive Director Search Update
5. 2022 Plans and Initial 2023 Budget and Levy Discussion
6. Executive Director's Report
7. Other Issues
8. Adjournment

* Action Requested

| | |
|-----------------------------|-------------------|
| Commissioner Robyn West | Anoka County |
| Commissioner Tom Workman | Carver County |
| Commissioner Liz Workman | Dakota County |
| Commissioner Angela Conley | Hennepin County |
| Commissioner Nicole Frethem | Ramsey County |
| Commissioner David Beer | Scott County |
| Commissioner Gary Kriesel | Washington County |

Next Executive Committee Meeting: Wednesday, June 22, 2022, 9:15 a.m.

Next Commission Meeting: Wednesday, July 27, 2022, 9:15 a.m.

METROPOLITAN MOSQUITO CONTROL DISTRICT
EXECUTIVE COMMITTEE MEETING

MINUTES
MARCH 23, 2022
9:15 AM

Commissioner (Chair) Angela Conley called the meeting to order at 9:15 a.m. Due to the ongoing COVID-19 pandemic, this meeting was conducted remotely using GoToMeeting software and recorded. Roll call votes were recorded for each item because this meeting was conducted remotely.

Roll Call:

| | |
|----------------------------|-------------------|
| Commissioner Tom Workman | Carver County |
| Commissioner Liz Workman | Dakota County |
| Commissioner Angela Conley | Hennepin County |
| Commissioner David Beer | Scott County |
| Commissioner Gary Kriesel | Washington County |
| Commissioner Michael Beard | Scott County |

Staff:

Stephen Manweiler, Executive Director
Arleen Schacht, Business Administrator

Visitors:

Kim Scott, RCS Consulting
Peg Larsen, RCS Consulting
Joe Langel, MMCD Legal Counsel

Commissioner Angela Conley welcomed all in attendance and thanked them for attending the meeting.

Approval of January 26, 2022 Executive Committee Meeting Minutes

Commissioner Gary Kriesel offered the following resolution and moved its adoption.

Resolution 1:

Resolved, that the January 26, 2022 Executive Committee Meeting minutes be approved as presented.

Commissioner Tom Workman seconded the motion.

The Commissioners voted as follows.

| | |
|----------------------------|-----|
| Commissioner Tom Workman | Yes |
| Commissioner Liz Workman | Yes |
| Commissioner Angela Conley | Yes |
| Commissioner David Beer | Yes |
| Commissioner Gary Kriesel | Yes |
| Commissioner Michael Beard | Yes |

The resolution was adopted unanimously.

Legislative Update

The Legislature is going at full steam ahead! There are additional hearings and longer meetings than usual this week. They are discussing everything from legal counsel for minors in police interrogation to slashing emissions statewide. Once again, there is little if any agreement between the bodies and the rumor is that they won't get anything done. Since it is not a budget year, they do not have to get anything done, but bonding is essential.

The Governor met with legislative leaders and talked about pay for frontline workers and the need for a bonding bill this year. The first committee deadline is this Friday, March 25. Committees must act favorably in the house of origin and by April 1, committees must act favorably on bills that met the first deadline in the other body. April 8 is the third deadline whereby committees must act favorably on major appropriation and finance bills. (This does not apply to Ways and Means, Taxes, Capital Investment, and Rules Administration.)

At this point in time, just about anything could happen. They could actually come together and get some good work done or they will stay at a stalemate. The Legislature already missed a deadline to pay back the federal government \$2.7 billion that was lent to Minnesota to help pay unemployment benefits during the pandemic. The Speaker was in a meeting with Majority Leader Miller regarding unemployment insurance and frontline worker pay, Miller wanted to separate the two issues, saying the previous offer of \$250 million for frontline workers had expired. Speaker Hortman was not happy with that, and the quote was, "it was a pile of crap on top of a pile of bull crap!"

That might give you an idea of how feelings are running at the Legislature right now.

The Minnesota Legislative Reference Library keeps a running list of legislative retirements, which may be found [here](#).

Insurance Liability Waiver

Arleen Schacht reported that the District and Commission have not waived the statutory limits in the past. Arleen recommended that the statutory limits again not be waived.

Commissioner Liz Workman offered the following resolution and moved its adoption.

Resolution 2:

Resolved, that District not waive the statutory insurance liability limits.

Commissioner Michael Beard seconded the motion.

The Commissioners voted as follows.

| | |
|----------------------------|-----|
| Commissioner Tom Workman | Yes |
| Commissioner Liz Workman | Yes |
| Commissioner Angela Conley | Yes |
| Commissioner Michael Beard | Yes |
| Commissioner David Beer | Yes |
| Commissioner Gary Kriesel | Yes |

The resolution was adopted unanimously.

Executive Director Performance Review Process

Commissioner Liz Workman advised in the past the meeting be closed for discussion about the Executive Directors performance review. The committee agreed to close the meeting. All participants other than Commissioners left the meeting.

Chair Angela Conley reopened the meeting and opened the discussion to consideration of any action. Participants who left the meeting returned.

Chair Angela Conley reported to Stephen Manweiler about the conclusions of his performance review agreed by Commissioners during the closed discussion. Their conclusions and findings regarding Mr. Manweiler’s performance were very positive, finding that he had fulfilled all of the responsibilities of the job very well. They are confident in his leadership in maintaining the financial and operational integrity of the District including addressing all employee issues and supporting a positive work environment.

Commissioner Liz Workman offered the following resolution and moved its adoption.

Resolution 3:

Whereas, the District’s Executive Director, Stephen Manweiler, is approaching the end of his eighth year in the position; and

Whereas, Mr. Manweiler, by the terms in his employment agreement is to be evaluated annually concerning his performance by the Executive Committee that would draw conclusions and make findings regarding his performance and eligibility for salary increase with a recommendation to the Commission; and

Whereas, the Executive Committee undertook and completed gathering relevant input about Mr. Manweiler’s performance from both Commissioners and staff; and

Whereas, the Executive Committee is confident in his leadership in maintaining the financial and operational integrity of the District including addressing all employee issues and supporting a positive work environment; and

Whereas, the Executive Committee’s conclusions and findings regarding Mr. Manweiler’s performance were very positive, finding that he had fulfilled all of the responsibilities of the job very well and that the Executive Committee further found that he would be eligible for and would recommend him for a salary increase; and

Whereas, the Executive Committee diligently assessed Mr. Manweiler's performance and found that it would serve the Commission's, its taxpayers' and the District's best interests to continue Mr. Manweiler's employment; be it

Resolved, that the Executive Committee finds that Mr. Manweiler has performed at a Highly Successful level in his eighth year as the District’s Executive Director, that his fine performance is acknowledged and appreciated, that he be recommended for a salary increase equal to the amount approved for other employees, that the Executive Committee finds that his employment be extended into the third year of his three-year employment agreement, and that all of these findings be recommended for approval by the full Commission.

Commissioner Gary Kriesel seconded the motion.

The Commissioners voted as follows.

| | |
|----------------------------|-----|
| Commissioner Tom Workman | Yes |
| Commissioner Liz Workman | Yes |
| Commissioner Angela Conley | Yes |
| Commissioner David Beer | Yes |
| Commissioner Gary Kriesel | Yes |
| Commissioner Michael Beard | Yes |

The resolution was adopted unanimously.

They asked Mr. Manweiler to include in the information packet for the April 27, 2022 Commission meeting the resolution containing their recommendations, his KDAs and accomplishments for the past twelve months, and KDAs for the remainder of 2022.

Executive Director Report

Stephen reported that we have hired two new FOS to fill positions vacated by retirements. Trevor Novotny began work at our Jordan facility on Monday, March 7. Charlie Guenther also began work at our Maple Grove facility on Monday, March 7. Both Trevor and Charlie have been seasonal employees with the District.

Samantha Peterson will join our St. Paul office as our Human Resource/Payroll Specialist beginning March 28, 2022. Samantha was a seasonal employee from 2017 to 2020 at the Oakdale facility. Samantha has a BA in business with a specialization in Human Resources. Samantha will fill the position vacated by Megan Cook who resigned on January 28, 2022.

We have made wearing a mask optional beginning on Monday, March 14 in line with CDC recommendations released in late February. We do not intend to change other safety requirements yet (including social distancing, one person per vehicle, remote meetings, or reporting potential or known exposure and symptoms) to see how transmission rates change and to be ready to react to the appearance of any new COVID-19 variants. Our goal is to maintain an environment in which all staff continue to feel as protected as possible. We also plan to retain pandemic-related changes that have improved our ability to complete our work.

Other Issues and Adjournment

Chair Angela Conley asked if there was anything else to come before this meeting. Stephen Manweiler asked if we should convene a remote or in-person meeting on April 27.

Stephen reminded everyone that in December 2021, we had decided to convene all meetings through March 2022 remotely because of ongoing COVID-19 transmission. We also agreed to determine at the March 23, 2022 meeting if we should continue remote meetings in April. Joe Langel briefly reviewed and contrasted the statutory requirements of remote meetings during normal times and pandemic conditions. Last November, Joe concluded that, during pandemic conditions, the Executive Director had the authority to convene meetings remotely if convening an in-person meeting safely was not feasible. While the CDC currently rates COVID-19 risk as “low” in the seven-county area, some recent data including the weekly doubling of the percentage of new infections caused by omicron BA2 (the newest, most contagious variant identified to date) and increased transmission in some parts of the USA and other places including Hong Kong, the UK, and several EU countries, suggest that risk may increase significantly during the next few weeks. For this reason, Stephen decided that we would convene a remote meeting on April 27, 2022 and review the situation again during that meeting.

Chair Angela Conley asked if there was any other business remaining for the Commission to consider. Hearing none, Chair Angela Conley declared the meeting adjourned at 10:10 a.m.

METROPOLITAN MOSQUITO CONTROL COMMISSION MEETING

MAY 25, 2022

Requested by:

Stephen Manweiler
Arleen Schacht

Action requested:

Approve MESB Lease Renewal (2023-24)

The Metropolitan Emergency Services Board has been renting space from the MMCD since the mid-1990s. The current rental (lease) agreement will expire on December 31, 2022. Since the beginning of this agreement (January 1, 2021) utility and operating expenses have increased. The current rent is \$26,412 per year and will increase 3% to \$27,204 per year (\$2,267 per month). The new agreement is unchanged except for the new monthly rent. The MESB Board will review the new agreement by their November 9, 2022, Board meeting for approval.

The agreement also includes the text of Memorandum of Agreement (MOA) negotiated by MMCD and MESB in 2009 that describes situations when the Metropolitan Emergency Services Board (MESB) has proposed using the Boardroom (205) at the Metro Counties Government Center as a Multi-Agency Coordination Center (MACC).

Resolution:

Whereas, the current rental agreement between MMCD and MESB will expire on December 31, 2022, and the utility and operating expenses have increased since the initiation of the current agreement,

Be it now resolved, the new rental agreement between MMCD and MESB increases the annual rent to \$27,204 and includes the MOA language about Boardroom (205) use by MESB under certain circumstances.

LEASE

This lease, entered into as of the first day of January, 1, 2023, between Metropolitan Mosquito Control District; a government corporation (hereinafter called "Lessor") having an address of 2099 University Avenue West, St. Paul, Minnesota 55104-3431 and the Metropolitan Emergency Services Board, a Minnesota joint powers organization (hereinafter called "Lessee"). 2099 University Avenue West, St. Paul, Minnesota 55104.

1. DEMISE: Lessor leases to Lessee and Lessee leases from Lessor the following: the office space described in the attached document marked as Exhibit "A" and made a part hereof (the "Office Space"), located at 2099 University Avenue West, St. Paul, Minnesota. In addition, Lessee shall have the right, in common with Lessor and those lawfully claiming under Lessor, to use the driveways, sidewalks, parking areas, entryways, staircases, elevators, lavatories, and other common facilities on the Land and the Building (the "Common Areas"). See (Exhibit "B").

2. TERM: To have and hold said Office Space together with all rights, easements, privileges and appurtenances thereunto belonging (all of which are hereinafter collectively referred to as the "Premises") unto Lessee for a term commencing January 1, 2023, the date that the Lessee takes possession of the Premises (the "Commencement Date") and ending on the last day of December 2024.

3. OPTION TO RENEW: It is agreed that Lessee is granted the option to renew this lease under the same terms and conditions, or modified terms and conditions as the Lessee and Lessor may mutually agree to, for additional periods agreed to.

To exercise said option Lessee must notify Lessor in writing no later than thirty (30) days before the expiration of this lease.

4. USE OF PREMISES: The Premises shall be used and occupied by Lessee for general office and for public meetings. Lessee shall be entitled to use the Board room in the Building, at no additional cost and shall have priority over non-tenants for scheduling use of the Board room. The Board room (room 205) may be used when an event occurred that interrupted or overwhelmed regional response capabilities as described in a Memorandum of Agreement between the Lessor and Lessee (Exhibit "C").

5. RENT: Lessee covenants to pay Lessor, without demand, rent for the Premises in monthly payments of: \$2,267.00, for the period from January 1, 2023 through December 31, 2024. Lessee and Lessor agree that they may, from time to time, share resources for their mutual benefit, and that any charges that they agree to for any items shared will not be part of this lease, but may be added to or subtracted from lease invoices for purposes of simplified payment.

6. BUILDING SERVICES: Lessor shall furnish Lessee the following services:

- A. Maintenance, repair, cleaning/custodial/janitorial services including trash removal and snow and ice removal for Building and Land, (Exhibit C) including, but not limited to, the Common Areas and the Premises;
- B. Heat and air conditioning service throughout the year for the Building and the Premises to the extent required to maintain comfortable interior temperatures, proper humidity and ventilation;
- C. Public toilet facilities on each floor of the Building;
- D. Gas, electricity and water (In the event gas, electricity or water rates are increased during the terms of this lease or its renewal, Lessee agrees to pay its proportionate share of any increase), which shall be payable as additional Rent.

Lessor shall make such repairs or replacements to Building utility distribution lines and other facilities as may be required to restore any such service interrupted or suspended. In the event of an interruption or suspension

of, or fluctuation in, any Lessor provided building service which continues for a period of five (5) or more consecutive days of Lessee's normal business operation and which, in the opinion of Lessee deprives Lessee of beneficial occupancy of the Premises, Lessee shall have the right to provide such substitute service at the sole cost, risk, and liability of Lessor, but such cost, risk, and liability not to exceed the rents payable for the applicable period, and deduct the actual cost thereof from the next payment(s) of rent.

7. LOSS OR DAMAGE TO PROPERTY: All personal property belonging to Lessee or any other person located in or about the Premises or the Building shall be there at the sole risk of Lessee or such other person, and neither Lessor nor Lessor's agents or employees shall be liable for the theft or misappropriation thereof, or for any damage or injury thereto, or for the death or injury of Lessee or any other persons or damage to property caused by water, snow, frost, steam, heat, cold, dampness, falling plaster, explosions, sewers or sewage, gas, odors, noise, the bursting or leaking of pipes, plumbing, electrical wiring, and equipment and fixtures of all kinds, or by any act or neglect of other tenants or occupants of the Building, or of any other person, or caused in any other manner whatsoever, unless the same shall proximately result from the negligence of Lessor or Lessor's agents or employees or from failure of Lessor to perform its obligations hereunder.

8. HOLDING OVER: Should Lessee remain in possession of the Premises after the expiration of the term of this lease as the same may have been extended, then, unless a new agreement in writing shall have been entered into between the parties hereto, Lessee shall be a tenant from month to month. Lessee shall be required to give a sixty (60) day notice before vacating the Premises. Such tenancy shall otherwise be subject to all of the covenants and agreements of this lease, at a monthly rental equal to the last monthly installment of rent payable hereunder.

9. ASSIGNMENT AND SUBLETTING: Lessee shall not assign, mortgage, hypothecate or convey this lease or any interest therein, or sublet the Premises or any part thereof, without in each case the prior written consent of Lessor which shall not be unreasonably withheld or delayed. Lessor hereby consents to the transfer of Lessee's interests hereunder to a successor organization; provided, however, that such transferee shall assume the duties and obligations of Lessee hereunder, and provided, further, that Lessee shall not be relieved of liability therefore.

10. SURRENDER: At the expiration of the term hereof, Lessee shall quit and surrender the Premises, together with all installations, improvements, and alterations (including partitions) which may have been installed by Lessor or Lessee (except Lessee's property as provided for in Paragraph 12 below), broom clean and in as good condition as when possession was accepted by Lessee; reasonable use, wear and tear, loss or damage by fire, the elements or other casualty and taking by eminent domain excepted. If Lessee fails to remove Lessee's equipment that it has a right to remove from the Premises within thirty (30) days of the date Lessee is required to surrender the Premises, Lessee shall be conclusively presumed to have abandoned the same, and ownership thereof shall forthwith vest in Lessor without payment or credit to Lessee. If Lessee fails to remove said equipment at the expiration of the term hereof, Lessee shall be responsible for payment of rent on a per diem basis for so long as said equipment remains on the Premises, for up to thirty (30) days.

11. USE OF PREMISES BY LESSEE: Subject to the obligations of Lessor set forth in Paragraph 6 above, Lessee shall take good care of the Premises and the fixtures and improvements therein and will not sell or store therein any spirituous, malt or vinous liquors, or any narcotic drugs; will not make or permit any use of the Premises which is forbidden by ordinance, statute or government regulation or which may increase the premium cost of, or invalidate, any policy of insurance carried on the Building or covering its operation, and will comply with, the Rules and Regulations, if any. Lessee shall give prompt notice to Lessor in case of fire or accident in the Premises or of any defects, damage or injury therein or to any fixtures or equipment.

12. LESSEE'S PROPERTY: Lessee shall have the right to place in the Premises at such locations therein as Lessee may from time to time determine, Lessee's furniture, trade fixtures and business office machines and equipment. Such personal property shall be and remain the property of Lessee, and may be removed, replaced or supplemented by Lessee, at any time during the lease term, upon its expiration or upon its earlier termination in any manner; Lessee, however, agreeing to repair at Lessee's expense any damage to the Premises and the Building caused by such placement or removal.

13. UNTENANTABILITY: If the Premises shall be partially damaged by fire or other casualty, acts of God or other cause, and such damage can reasonably be repaired within sixty (60) days after such damage occurs, then this lease shall remain in full force and effect and the damage to the Premises shall be promptly repaired by the Lessor within such period. Rent shall be abated until such repairs are completed and full possession of the Premises is restored to Lessee on a per diem basis proportionate to the extent and for the period that the Premises are unfit for occupancy. Provided Lessor commences promptly and proceeds diligently with such repair, Lessor shall incur no liability on account of any delay in the completion of such repairs which may arise by reason of labor difficulties or any other cause beyond Lessor's control. If the Premises or the Building are made unfit for occupancy by fire or other casualty, acts of God or other cause, to the extent to which such cannot reasonably be repaired within sixty (60) days after such casualty, Lessor and Lessee shall each have the right to elect to terminate this lease as of the date when the Premises or the Building are so made unfit for occupancy, by written notice to the other within fifteen (15) days after that date. If this lease is not so terminated, Lessor shall repair, restore, or rehabilitate the Premises and the Building at Lessor's expense within ninety (90) days after the damage, and rent shall be abated on a per diem basis proportionate to the extent and for the period that the Premises or the Building are unfit for occupancy. In the event Lessor shall not substantially complete the work within said 90-day period, Lessee shall again have the right to elect to terminate this lease, as of the date of such damage, by written notice to Lessor not later than ten (10) days after the expiration of said 90-day period. Rent shall continue to be abated on a per diem basis to the extent and for the period that the Premises or the Building are unfit for occupancy. In the event of termination of this lease pursuant to this paragraph, rent shall be apportioned on a per diem basis to and including the date Lessee surrenders possession of the Premises.

14. EMINENT DOMAIN: If the whole or any part of the Premises, the Building or the Land shall be appropriated, condemned, taken or otherwise acquired by any public or quasi-public authority under the power of eminent domain, condemnation or other proceedings (a "Taking"), and, in the opinion of Lessee, such Taking makes it impractical for Lessee to continue beneficial occupancy of the Premises, then Lessee shall have the right and option to terminate this lease by giving written notice to Lessor within sixty (60) days next following notice for such Taking, in which event this lease and the estate hereby created shall terminate and wholly expire on the earlier of the date legal title shall vest in the appropriator, or, condemnor or the date following Lessee's notice of termination on which Lessee surrenders possession of the Premises, and all rent shall be prorated and adjusted as of said date. In no event shall Lessee have any claim against Lessor by reason of any Taking; provided, however, that Lessee hereby reserves the right to any award or compensation separately recoverable for loss of business, moving, and relocation expenses or otherwise.

15. DEFAULT: If the rent or any part thereof shall at any time be in arrears and unpaid, and shall so remain for twenty (20) days following written notice by Lessor to Lessee, or if Lessee shall fail to keep and perform any of the other covenants, agreements or conditions of this lease on its part to be performed within thirty (30) days following written notice of such default, except that Lessee shall not be in default hereunder if such performance shall require more than thirty (30) days to complete and Lessee undertakes such performance within such period and proceeds with completion of such performance or if Lessee shall abandon or vacate the Premises during the term hereof, or if the interest of Lessee in the Premises shall be sold under execution or

other legal process; then, in any such event, Lessor may enter in and upon the Premises and again have and repossess and enjoy the same as if this lease had not been made, and thereupon this lease and every obligation herein contained on the part of Lessee to be kept and performed shall cease, terminate and be utterly void; without prejudice, however, to the right of Lessor to recover from Lessee or its successors or assigns all rent due up to the time of such entry. The commencement of a proceeding or suit in forcible entry and detainer or in ejectment or otherwise, after any default by Lessee, shall be equivalent in every respect to actual entry by the Lessor. In case of any such default by Lessee and entry by Lessor, Lessor shall use best efforts to relet the Premises for the remainder of said term for the highest rent obtainable and may recover from Lessee any deficiency between the amount so obtained and the amount of rent hereinbefore reserved.

16. QUIET ENJOYMENT: Lessor and heirs, personal representatives, successors and assigns do hereby warrant that it/he/she/they have good and marketable fee simple title to the Land and Building and have the lawful authority to make this lease, and shall defend the Lessee in the quiet enjoyment and peaceable possession of the Premises during the term of this lease and any extension thereof against the claims of all persons whatsoever.

17. SIGNS: Lessor, at its expense, shall provide a sign in the parking lot and a sign at the front entrance of the Premises identifying the Building as the offices of the Metropolitan Emergency Services Board. Lessor, at its expense, shall install signs on the doors or walls outside of any rooms which are included in the Premises, identifying the Premises as the offices of the Metropolitan Emergency Services Board. Lessee may place meeting notices on the bulletin board in the lobby area of the Building. Lessee may also place temporary signs near the Board room on those days the Board room is used by Lessee.

18. LIABILITY: Lessor and Lessee agree that each will be responsible for its own acts and the results thereof, to the extent authorized by law, and shall not be responsible for the acts of the other and the results thereof. The liability of each shall be governed by the provisions of Minnesota Statutes Chapter 466.

19. WAIVER OF SUBROGATION: Lessor and Lessee each hereby release the other and their respective agents and employees, from any claim for damage or destruction to the Premises, the Building or the contents thereof belonging to either, or for business interruption of either, caused by fire or other peril usually covered by fire, extended coverage vandalism and malicious mischief insurance in the amount of the full replacement cost thereof, whether or not such insurance is maintained and in effect, and whether or not any proceeds of insurance are recoverable thereon, whether the loss shall be due to the negligence of either of them or otherwise. It is further agreed that this release or consent thereto shall be included (to the extent same is permitted by the chosen carrier and/or is legally effective) in any insurance coverage carried by either party on the Premises, the Building or property situated therein so that this release shall be binding upon the respective companies carrying such insurance on the Premises, the Building or the contents thereof.

20. INDEPENDENT CONTRACTOR: It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of a joint venture or partnership between the parties hereto or as constituting the Lessor as the agent, representative or employee of the Lessee for any purpose or in any manner whatsoever. Lessor is to be and shall remain an independent contractor under this Agreement.

21. RECORDING: If either of the parties hereto desire to record this lease, Lessor and Lessee agree to execute a Memorandum of this lease, which Memorandum of Lease may then be recorded in the Office of the County Recorder of the county in which the Land and Building are located, at the expense of the party desiring recordation.

22. PARAGRAPH HEADINGS: The paragraph headings appearing in this lease are inserted only as a matter of convenience and for reference purposes, and in no way define, limit or describe the scope and intent of this lease, or any paragraph hereof, nor in any way affect it.

23. NOTICES: All notices which may be necessary or proper for either party to serve upon the other shall be effectively served if sent by certified mail, return receipt requested, to the parties hereto at the address set forth in the caption of this lease or at such other address of which one party may so notify in writing the other from time to time.

24. ENTIRE AGREEMENT: This lease contains the entire agreement between the parties hereto and shall not be modified in any manner except by an instrument in writing executed by said parties or their respective successors or assigns in interest.

IN WITNESS WHEREOF, Lessee and Lessor have executed triplicate counterparts of this lease on the day, month and year first above shown.

Lessor: METROPOLITAN MOSQUITO
CONTROL DISTRICT

Lessee: METROPOLITAN EMERGENCY
SERVICES BOARD

By: _____
Chair

By: _____
Chair

Business Administrator

Date: _____

Date: _____

Approved as to form:

Approved as to form:

MMCD Counsel

MESB Counsel

Date: _____

Date: _____

EXHIBIT "A"

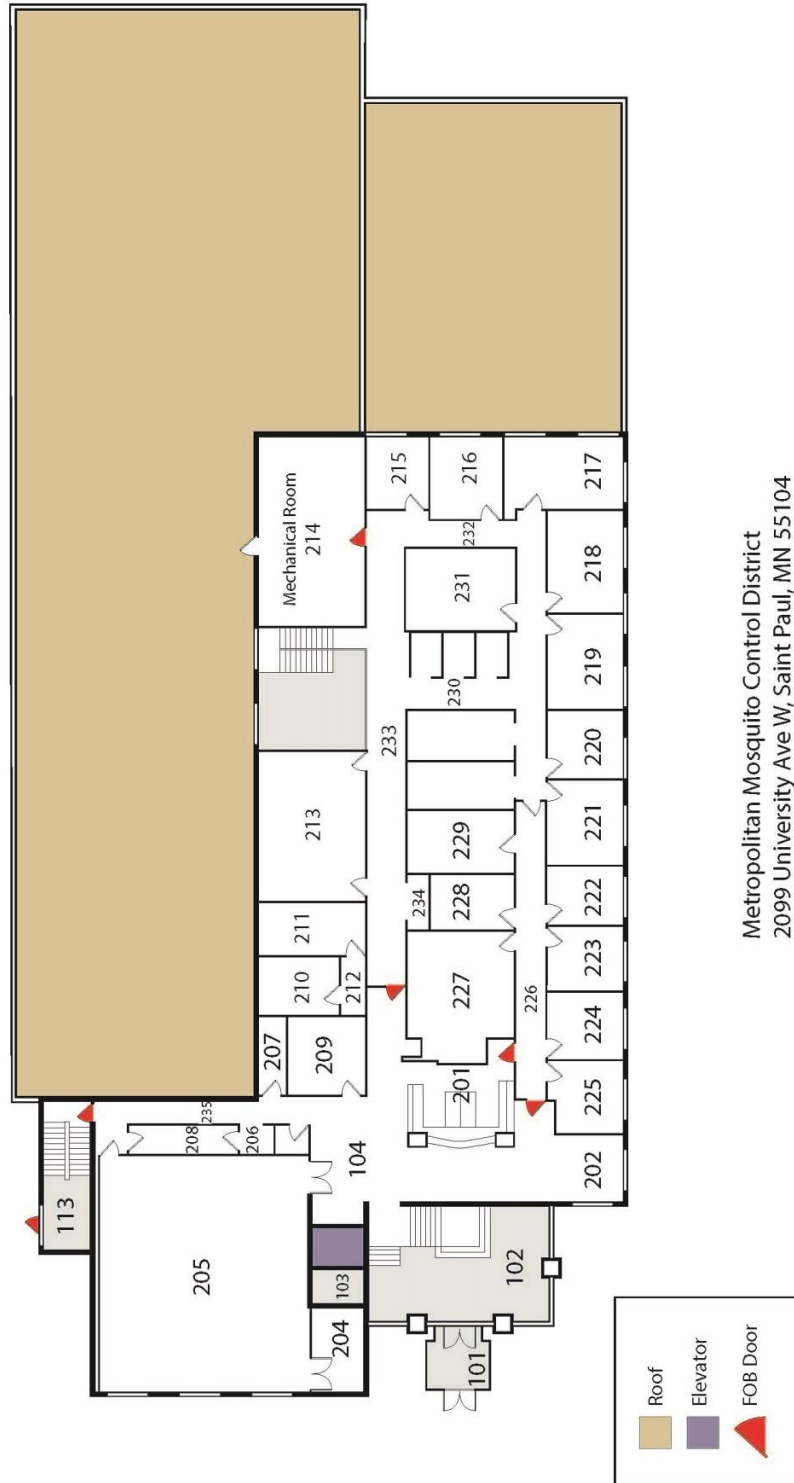
| | |
|--|-------------------|
| Four (4) offices, #'s 222, 223, 224 & 225. | 864 sq. ft. |
| Rm 227 conference room | 334 sq. ft. |
| Rm 228 break/work room | 140 sq. ft. |
| Rm 229 | 198 sq. ft. |
| Rm 208 Admin Asst. area | 144 sq. ft. |
| Rm 221 | 200 sq. ft. |
| Rm 220 | 153 sq. ft. |
| Rm 230 Two (2) Cubicle (48sq. ft. each) | 98 sq. ft. |
| GIS Technician (Rm 233) | 120 sq. ft. |
| Rm 117 Garage Storage 254*.5 | 127 sq. ft. |
| Rm 119 Garage Storage 265*.5 | 132.5 sq. ft. |
| Rm 115 Pallet shelving 135*.75*.5 | 50.625 sq. ft. |
| Rm 115 Garage space (storage for trailers) | 630 sq. ft. |
| Total | 3,191.125 sq. ft. |

Note: See Exhibit "B" for room locations in St. Paul Building.

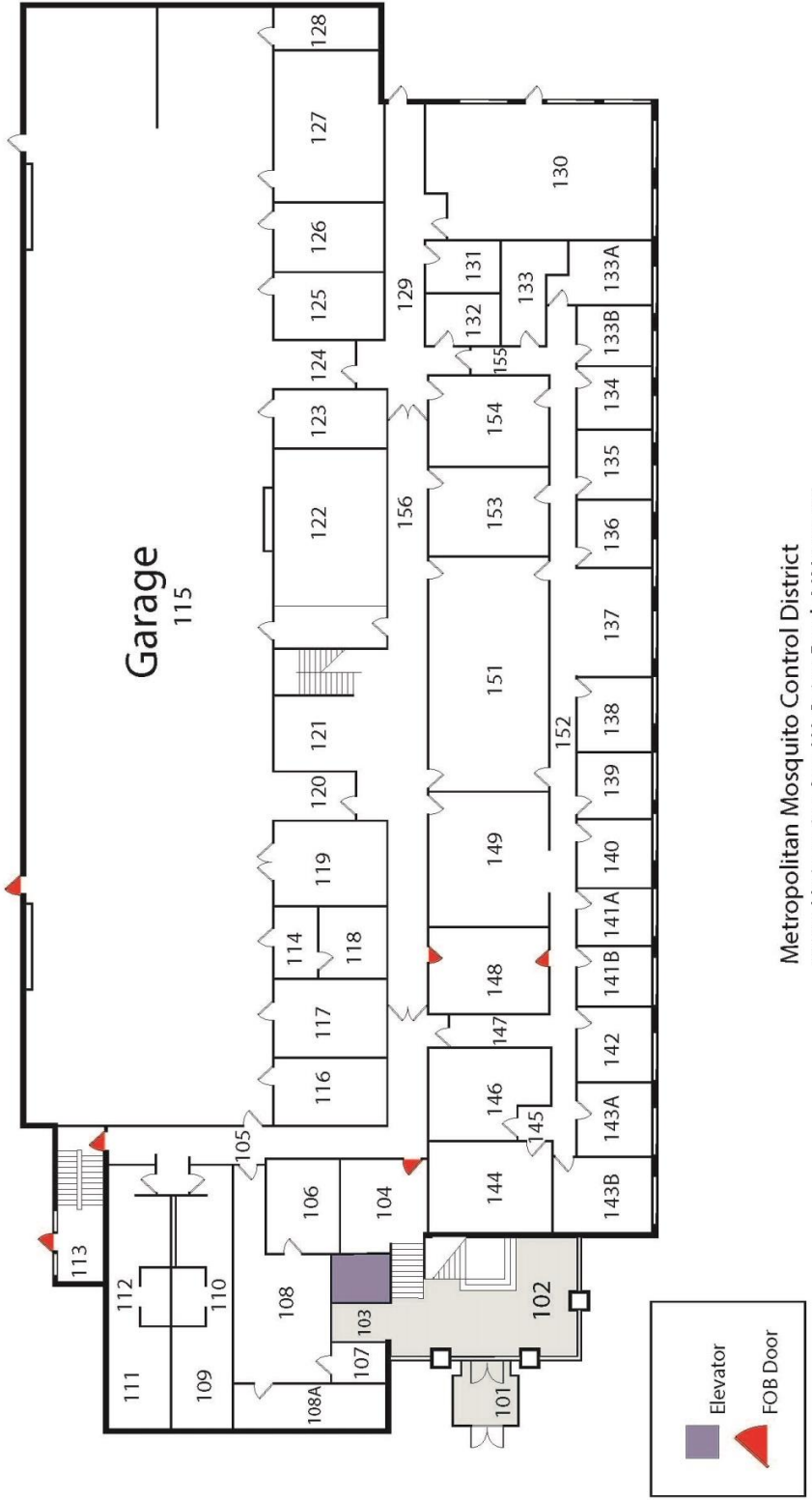
EXHIBIT "B"

Building plan (room layout): 2099 University Avenue West, St. Paul, MN 55104

Upper Level



Lower Level



Metropolitan Mosquito Control District
2099 University Ave W, Saint Paul, MN 55104



Website: www.mmcd.org

Metro Counties Government Center
2099 University Avenue West
Saint Paul, MN 55104-3431

Phone: 651-645-9149
FAX: 651-645-3246
TTY use Minnesota Relay Service

EXHIBIT "C"

Memorandum of Agreement between the Metropolitan Mosquito Control District (MMCD) and the Metropolitan Emergency Services Board (MESB)

I. Basis of Agreement.

- A. The Metropolitan Emergency Services Board (MESB) has proposed using the board room (205) at the Metro Counties Government Center as a Multi-Agency Coordination Center (MACC). This room would be used when an event occurred that interrupted or overwhelmed regional response capabilities. The MACC would be the location used to assemble top representatives from multiple agencies and disciplines to coordinate the sustained response to an event or incident.

Examples of when a MACC may be needed:

- When an emergency extends beyond two or more jurisdictions and exceeds the local agency or hospital capacities, such as a large or multiple tornadoes, floods, or terrorist attacks.
- When a national, state-wide, or region-wide emergency occurs, such as an influenza pandemic.
- When multiagency coordination is needed to facilitate policy coordination, such as the 2008 Republican National Convention where the EMS entity of the MESB assembled, staffed, and operated an EMS specific MACC and deployed strike teams from the Metropolitan Counties Government Center.

II. Board room upgrades.

- A. The board room can seat up to 50 individuals in a classroom setting and with a number of upgrades could provide state-of-the-art interoperable communications including data voice, radio access and video conferencing. The upgrades would be accomplished using Homeland Security and Emergency Management grant funds.

The proposed upgrades for the board room:

- SMART Board technology with HD projector
- HD projector for the existing big screen
- Technology podium and "Symposium" technology for the SMART board
- Integrated sound/recording system
- Videoconferencing capability -interoperable with other systems in region; (portable -could be used in other conference rooms)
- Flat screen monitors for videoconferencing system;
- Additional 20-30 phone lines;
- Additional fiber optic data link; and
- Ancillary IT hardware/backup.

In addition, a backup power (automatically switched) station would be installed.

III. Guidelines for MACC use.

A. MMCD and MESB agree that the following guidelines shall apply in operating the board room as a MACC.

1. The Executive Directors of both MMCD and MESB after consultation with their respective board chairs must agree that an event or incident rises to the level of need to implement the board room to MACC status.
2. MMCD maintains ultimate control of who is authorized to enter its property at 2099 University Avenue West. MESB will provide MMCD a list of people who require access to the building and at what times for any particular event or incident. MMCD would also require those individuals to wear a badge or other visible identification. MMCD and MESB will work together to facilitate access to the building while maintaining a safe secure workplace for their employees and the public.
3. The MESB will be responsible for any maintenance or repair costs associated with operating the board room as a MACC.
4. If other meetings scheduled for the board room are impacted due to MACC status MMCD's Administrative Secretary will contact the appropriate groups.
5. Any other expanded use of the board room would have to be mutually agreed upon by the governing boards of MMCD and MESB.

IV. Review of Memorandum of Agreement

- A. This memorandum of agreement shall become effective as soon as it is signed by both parties and will remain in force until revised unless terminated by mutual consent or by either party after 30 days advance written notice to the other party.
- B. This agreement may be modified at any time by mutual agreement. MMCD and MESB will review this agreement annually beginning December 1 and will be completed no later than January 31.

METROPOLITAN MOSQUITO CONTROL COMMISSION MEETING

MAY 25, 2022

Requested by:

Stephen Manweiler
Arleen Schacht

Informational:

Executive Director Search Update

Background:

Stephen first discussed his planned retirement (December 23, 2022) at the Executive Committee meeting on September 15, 2021 to allow plenty of time to find a successor to prevent the disruption that occurred during the last transition in April 2014. At that meeting the Executive Committee preferred to have HR staff at MMCD conduct the search with the help of a professional such as BCD Consulting Group. The alternate option was to hire a recruiter to conduct the search.

Dr. Jane Coffey (BCD Consulting Group) visited the November 18, 2021 Executive Committee meeting to explain how she will work with MMCD to provide an objective evaluation of candidates for the Executive Director position to help select the candidate whose skills, traits, experiences, and values match the requirements of the job and culture of the organization. Jane Coffey uses standardized tests and simulations designed to evaluate candidate's responses to challenges likely faced on the job. Jane Coffey tailors the evaluations to investigate needs and issues expressed by MMCD management. Executive Committee members reiterated that they felt Jane Coffey was highly qualified and that her evaluations would very much help the MMCD Hiring Committee to choose the candidate most likely to succeed as the next MMCD Executive Director.

We have developed the following timeline to recruit the next Executive Director.

- April 25, 2022: Jane Coffey met with Stephen Manweiler and MMCD HR staff (Arleen Schacht, Jennifer Macchia, Samantha Peterson) to determine and prioritize Performance Competencies for the Executive Director position, the objective standards by which candidates will be evaluated.
- May 17, 2022: Jane Coffey met with Stephen Manweiler and MMCD HR staff to establish interview questions, background and experience questions, and screening criteria for applications.
- Late May 2022: Post position with closing date in June 2022.
- May – June 2022: Select Hiring Committee (Commissioners who will interview candidates)
- Early July 2022: Select candidates for interviews.
- July 2022: Hiring Committee will interview candidates.
- August 2022: Finalists are selected and notified. Jane Coffey has a pre-assessment call with finalists to agree on a schedule for their assessment. Assessment schedule and pre-work is sent.
- August 2022: Assessment and report by Jane Coffey to Hiring Committee.
- September 2022: Hiring Committee chooses the next Executive Director.

Jane Coffey, PsyD, LP

BCD Consulting Group LLP
Partner



5417 12th Avenue S.
Minneapolis, MN 55417
Tel: 952 220 3523
jane@bcdconsultinggroup.com

Jane's 25 years in education and the insurance industry have helped prepare her for a deep understanding of the realities of the business world.

Assessment and executive coaching are Ms. Coffey's first and strongest passions. Over her 24 years as an IO psychologist, she has assessed an estimated 20,000 individuals for selection and development.

After 18 years with Personnel Decisions International (Now Korn Ferry), Ms. Coffey joined two of her Korn Ferry Alumni to form a partnership focused on the assessment and development of individuals associated with nonprofit, not for profit, and municipal organizations.

Ms. Coffey has her bachelor of arts in sociology from Coe College, her bachelor of science in education from the University of Minnesota, her masters of arts degree in education from George Washington University, and her doctorate is from the Minnesota School of Professional Psychology.

BCD Consulting Group LLP

BCD Consulting Group uses several methods of assessing candidates for role based on the challenges of the job. Typically, a standardized test of leadership style and traits is administered. The Hogan and the California Psychological Inventory are often used to create a profile of the individuals leadership style and potential derailers. Frequently, an assessment of the candidate's problem-solving style is administered to make certain that the candidate's approach to problem solving is consistent with the demands of the role.

When possible, BCD uses simulation-based assessments to augment standardized tests.

These provide a competency-based

assessment of the candidate's performance in a situation that approximates "real life" and adds to the validity of the assessment. In all cases, the competencies measured are mapped to critical leadership competencies described in the position description for the assessed role.

METROPOLITAN MOSQUITO CONTROL COMMISSION MEETING

MAY 25, 2022

Requested by:

Stephen Manweiler
Arleen Schacht

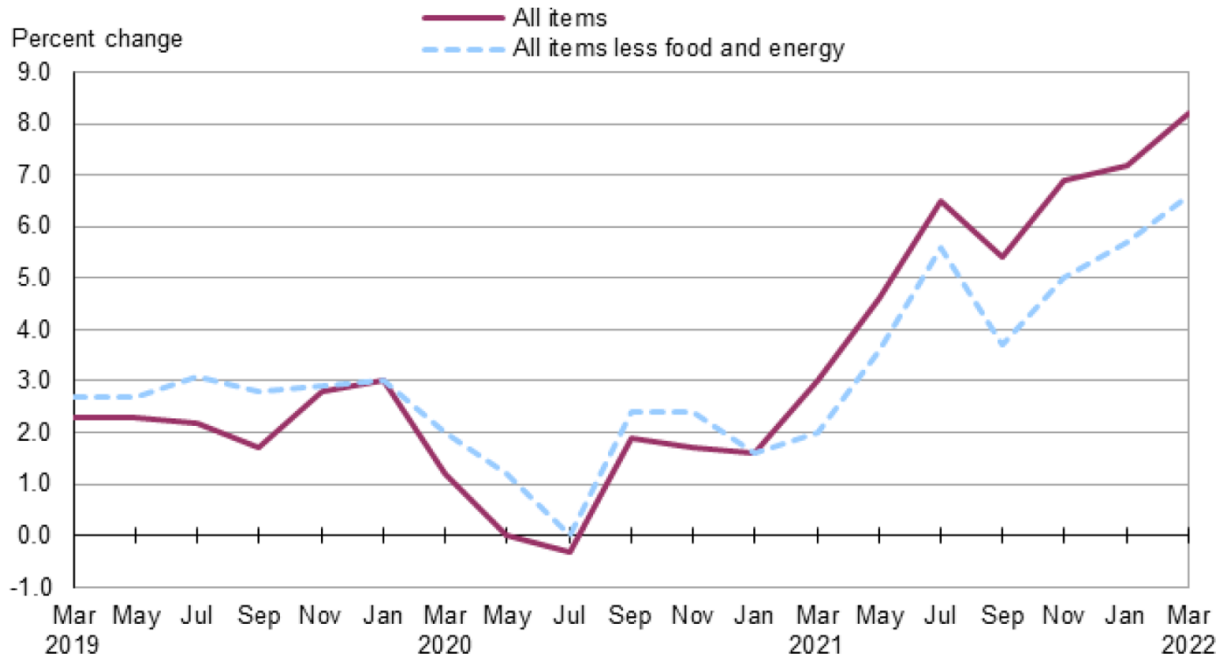
Informational:

2022 Plans and Initial 2023 Budget and Levy
Discussion

Background:

Because of the economic impact of the ongoing COVID-19 pandemic we implemented the following steps to preserve the District's financial health beginning in spring 2020.

- In April 2020, we cancelled all planned partial service restorations except increased cattail mosquito treatments, froze regular fulltime staff hiring, and postponed certain large capital purchases such as scheduled replacement vehicles
- We paused the long-term plan by not increasing the 2021 budget and levy over 2020 levels
- We successfully limited 2020 expenditures to \$14,353,143
- In 2021, we chose to restore services enabled by the long-term plan (about one third of services cut in 2017) because our financial situation supported these service restorations
- In July 2021, we resumed the long-term plan by approving a preliminary 2022 levy of \$19,038,676 which is a 2% increase over 2020 and 2021 (\$18,665,369)
- In October 2021, we decided to fully restore in 2022 all 2017 service cuts
- In April 2022, the Bureau of Labor Statistics released the Consumer Price Index, Minneapolis-St. Paul-Bloomington area – March 2022
 - Area prices were up 8.2 percent from a year ago (March 2021 – March 2022)
 - Energy prices increased 30.9 percent over the year, largely due to higher prices for gasoline (41.5 percent)
 - These increases accelerated in late spring 2021 through the present (Figure 1)
- These increases significantly impact projected fuel and wage expenditures in 2022 and 2023 (Table 1) (increases in wages, rent/building, helicopter and transportation; control material costs higher because 2019, 2020 and 2021 were drier years [expenditures below budget])

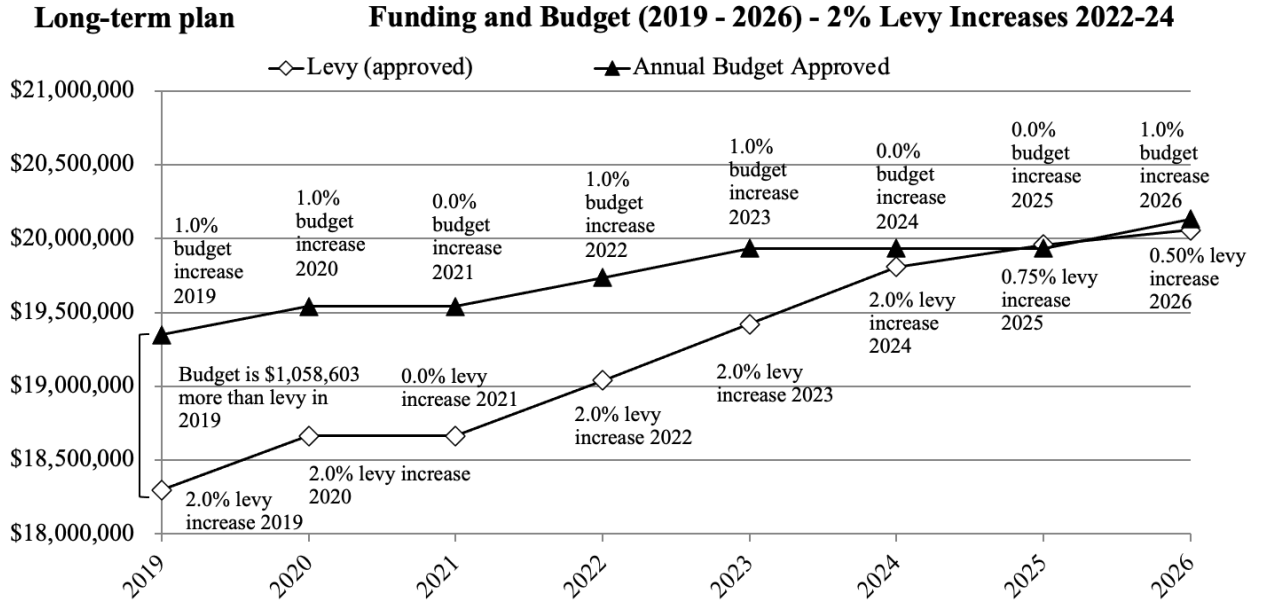


Source: U.S. Bureau of Labor Statistics.

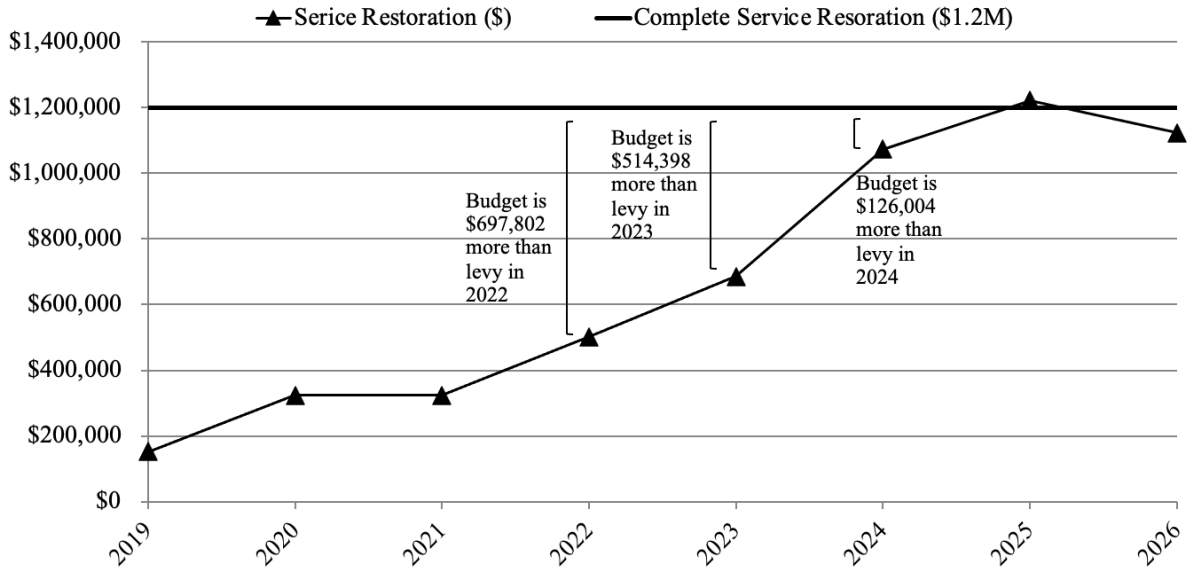
Figure 1. Over-the-year percent change in CPI-U, Minneapolis – St. Paul-Bloomington, MN-WI, March 2021-March 2022 (https://www.bls.gov/regions/midwest/news-release/consumerpriceindex_minneapolis.htm)

Recommended next steps:

- We recommend the following (Figure 2):
 - A 1% budget increase in 2023 followed by a 0% budget increase in 2024 (Table 1)
 - A 2% increase in the 2023 levy followed by another 2% increase in the 2024 levy (minimal levy increases in 2025 and 2026)
 - This will not impact our ability to restore all 2017 service cuts in 2022 and maintain service in 2023 and 2024



Completely restore services Funding and Budget (2019 - 2026) - 2% Levy Increases 2022-24



Cumulative total to restore all services in 2022-24 is \$1,338,204

Figure 2. District levy and budget (2019-2026) and impact upon funds available to restore services (\$1,200,000 worth of services cut in 2017) beginning in 2022.

Table 1. Actual expenditures 2019-2021, budgeted 2022 expenditures and proposed 2023 levy and budget. Amount of fund balance used assumes 2022-23 expenditures equal budget.

| | 2019 ACTUAL | 2020 ACTUAL | 2021 ACTUAL | 2022 BUDGET | 2023 PROPOSED |
|-------------------------------|----------------|----------------|----------------|----------------|------------------|
| ADMINISTRATION | | | | | |
| 1 Salary and Wages | \$761,158 | \$694,649 | \$717,995 | \$829,429 | \$837,723 |
| 2 Building Expense | \$57,013 | \$56,073 | \$47,264 | \$50,980 | \$51,490 |
| 3 Office Supplies | \$59,746 | \$15,717 | \$25,700 | \$33,219 | \$33,551 |
| 4 Travel and Mileage | \$2,377 | \$1,164 | \$560 | \$3,912 | \$3,951 |
| 5 Insurance | \$11,287 | \$9,336 | \$10,194 | \$12,916 | \$13,045 |
| 6 Interest | \$0 | \$0 | \$0 | \$0 | \$0 |
| 7 General Expenses | \$119,702 | \$123,951 | \$122,357 | \$117,991 | \$119,171 |
| 8 Repair and Maintenance | \$1,347 | \$0 | \$0 | \$0 | \$0 |
| 9 Total Admin. Operations | \$1,012,630 | \$900,890 | \$924,070 | \$1,048,447 | \$1,058,931 |
| 10 | | | | | |
| 11 Administration Capital | \$0 | \$0 | \$0 | \$0 | \$0 |
| 12 | | | | | |
| 13 Total Administration - | \$1,012,630 | \$900,890 | \$924,070 | \$1,048,447 | \$1,058,931 |
| 14 | | | | | |
| COMMISSION | | | | | |
| 15 Per Diem | \$0 | \$0 | \$0 | \$0 | \$0 |
| 16 Travel and Mileage | \$2,780 | \$705 | \$624 | \$3,600 | \$3,600 |
| 17 | | | | | |
| 18 Total Commissioners - | \$2,780 | \$705 | \$624 | \$3,600 | \$3,600 |
| 19 | | | | | |
| CONTROL/MONITORING | | | | | |
| 20 Salary and Wages | \$6,561,904 | \$6,407,924 | \$6,671,683 | \$7,799,058 | \$7,877,049 |
| 21 Rent and Building Costs | \$851,853 | \$836,572 | \$814,924 | \$940,653 | \$950,060 |
| 22 Supplies & Expenses | \$321,860 | \$320,460 | \$323,273 | \$341,883 | \$345,302 |
| 23 Control Materials | \$4,013,552 | \$3,541,119 | \$4,031,856 | \$5,732,385 | \$5,789,709 |
| 24 Helicopter | \$1,746,405 | \$1,487,582 | \$1,588,428 | \$2,520,888 | \$2,546,097 |
| 25 Transportation Expenses | \$156,594 | \$120,679 | \$173,442 | \$213,964 | \$216,104 |
| 26 Insurance | \$239,335 | \$220,445 | \$230,214 | \$242,066 | \$244,487 |
| 27 General Expenses | \$109,931 | \$80,442 | \$149,452 | \$162,604 | \$164,230 |
| 28 Repair and Maintenance | \$198,509 | \$167,050 | \$207,002 | \$208,700 | \$210,787 |
| 29 Total Control Operations | \$14,199,943 | \$13,182,273 | \$14,190,274 | \$18,162,201 | \$18,343,823 |
| 30 | | | | | |
| 31 Control Capital | \$667,746 | \$269,275 | \$365,746 | \$527,520 | \$527,520 |
| 32 | | | | | |
| 33 Total Control Division - | \$14,867,689 | \$13,451,548 | \$14,556,020 | \$18,689,721 | \$18,871,343 |
| 34 | | | | | |
| 35 TOTAL ANNUAL BUDGET | \$15,883,099 | \$14,353,143 | \$15,480,714 | \$19,741,768 | \$19,933,874 |
| Levy | \$18,139,782 | \$18,525,337 | \$18,661,553 | \$19,038,696 | \$19,419,470 |
| Revenue - other sources | 412,655 | 80,788 | 166,410 | 125,000 | 125,000 |
| Fund Balance (end of year) | \$15,598,370 | \$19,851,513 | \$23,198,762 | \$22,620,690 | \$22,231,285 |
| Amount from FB used for exp. | (\$2,669,338) | (\$4,252,982) | (\$3,347,249) | \$578,072 | \$389,405 |

MMCD CALENDAR FOR BUDGET YEAR 2023

| | |
|--|------------------------|
| Commission and Executive Committee provide direction to develop budget | May / June 2022 |
| Commission approves preliminary 2023 levy and budget direction | July 27, 2022 |
| Approved proposed levy deadline for the District | August 1, 2022 |
| Review 2023 budget and levy proposals | August 24, 2022 |
| Proposed levy certification due | September 10, 2022 |
| Executive Committee reviews proposed budget (Subject to change) | September 28, 2022 |
| Commission reviews proposed budget (Subject to change) | October 26, 2022 |
| Executive Committee reviews budget | November 17, 2022 |
| Parcel Specific Property Tax Notice | November 10 – 24, 2022 |
| Commission adopts Final 2023 Levy & Budget (December Commission meeting) | December 21, 2022 |
| Truth in Taxation Hearing (Commission & Staff) | December 21, 2022 |
| Continuation Hearing, if necessary (Commission & Staff) | December 21, 2022 |
| Certify Adopted Payable 2023 Levy (Staff) | December 22, 2022 |

MEMORANDUM

TO: MMCD Board of Commissioners

FROM: Joseph Langel, MMCD Attorney

DATE: August 26, 2016

RE: Tax Levy Schedule

At the Commission meeting on August 24th (2016), there was a discussion about the budget calendar. Specifically, questions were raised about when MMCD's property tax levy must be certified to the Commissioner of the Department of Revenue. The calendar in the Information Packet showed that the initial levy certification deadline is August 1st.

Some Commissioners questioned the validity of that date given that it is earlier than other taxing districts. A quick review of Minnesota Statutes chapter 275 (the property tax levy statute) indicated that (1) MMCD is defined as a special taxing district; and (2) "each special taxing district shall adopt and certify to the county auditor a proposed property tax levy" "on or before September 15." *Minn. Stat. §§ 275.065, subd. 1(b), 275.066 (16)*. It therefore appeared that September 15th is, in fact, the correct deadline.

The quick statutory review during the meeting, however, did not reveal the additional provisions in Minnesota Statutes chapter 473, which relate specifically to MMCD. Section 473.711, subdivision 5, provides that MMCD "must certify its property tax levy to the commissioner of revenue by August 1 of the levy year." This specific provision overrides the more general provision in Chapter 275.

The Commissioner of Revenue reviews the tax levy to ensure that the tax is within MMCD's statutory levy limitation. That determination must be completed by September 10th. *Minn. Stat. § 473.711, subd. 5*. The Commissioner notifies the MMCD that the levy is appropriate and provides the amount of levy for each member county. The levy data is transmitted to the respective counties by September 15th. The Commission adopts the final levy and holds the Truth in Taxation hearing in December.

Let me know if anyone has additional questions about this process.

TO: COMMISSION MEMBERS
FROM: STEPHEN MANWEILER
RE: EXECUTIVE DIRECTOR'S REPORT
DATE: MAY 2022

1. DIRECTOR'S INITIATIVES

District Human Resources staff and other interested employees have worked hard to attract a more diverse pool of qualified candidates for District jobs. Because a large proportion (about 69% in 2022) of our seasonal hires are returning staff who bring back their past experience, we expect a gradual increase in diversity. Seasonal technicians hired this year include 27% who are female, 9% minority, and 16% individuals with a disability. Our creative staff have done a great job communicating that MMCD is a great organization that all kinds of people want to work for. Our ultimate goal is to continuously improve the already fine services we deliver to District residents. Our employees are a reflection of the residents we serve.

2. MOSQUITO CONTROL SERVICES

The first two weeks of May have been much warmer than April. During April, cold temperatures kept the water in the wetlands cooler than typical which slowed the hatching and the growth of mosquito larvae. After the warm start to May, the water temperatures are closer to normal for this time of year, accelerating mosquito larval development. The beginning of May has also been much wetter the last year. That rain has filled up many of the wetlands that we inspect and treat for mosquitoes. Flooding that is occurring near the metro rivers and streams will also fill up many wetlands that were dry for most of last year.

The cold April temperatures pushed the first helicopter treatments back to May 5, about two weeks later than when 2021 helicopter treatments started. As of May 15, we have treated 32,500 acres with the helicopters so far including 1,300 acres in our Priority 2 (P2) area.

In addition to aerial treatments, staff have been very busy this month inspecting and treating ground sites, inspecting and treating for blackflies in small streams and large rivers, and running our tick collection routes. All this work could not be completed without our lab staff, who identify all of our mosquito, black fly, and tick samples.

Full time staff have also been very busy with new employee orientations, training, and working with new staff in the field. Every week during the month of May, a new group of seasonal workers starts at each facility. Full time staff work very hard to ensure that they are trained properly on all aspects of the work they will do. They also stress the importance of working safely and efficiently.

Helicopter treatments of cattail mosquito sites will begin the last week of May and first week of June. At that same time, we will treat the small cattail mosquito sites by ground. We will also start our catch basin treatments, which are a vital part of our disease prevention.

We are still in need of seasonal staff although in much better shape than a month ago. District wide, we have hired approximately 90% of our seasonal technicians. We continue to recruit online and in newspaper ads. We hope to be fully staffed by early June.

3. MOSQUITO-BORNE DISEASE

Services to prevent mosquito-borne diseases are underway. Crews have been working to reduce La Crosse encephalitis (LAC) risk by eliminating container habitats since the field season started. We have removed 1,167 tires from the field for recycling and we have eliminated 405 other LAC vector habitats thus far.

Larval treatments targeting spring *Aedes* species are nearly complete. Each year this work results in a significant reduction of the populations of mosquitoes capable of transmitting Jamestown Canyon virus, thereby reducing the risk of District citizens contracting an illness caused by this virus.

Treatments of catch basins are scheduled to begin on May 31. The first round of treatments will be complete by June 25. Catch basins are the source of significant numbers of West Nile virus (WNV) vectors. Last year we made over 284,000 larvicide applications to catch basins. Additionally, 19 municipalities are already assisting with treatments of underground WNV vector habitats, and we are reaching out to others who have assisted in the past.

As new seasonal Technicians arrive on staff, we focus on training in the many aspects of their new job including the intricacies of vector-borne disease prevention. They are instructed on the methods of reducing risk for La Crosse encephalitis, West Nile illness, eastern equine encephalitis, and Jamestown Canyon illness. We educate staff on the vectors of each pathogen and on our strategies to control each vector species.

4. TECHNICAL SERVICES LAB

The cool temperatures in April and early May delayed the start to the season. Sampling for spring *Aedes* mosquitoes, which develop in snowmelt pools, began in April with treatments conducted prior to May 11. Field staff turned in over 1,300 larval samples to be identified. After May 12, we turned our focus to floodwater *Aedes* whose eggs hatch as a result of rains in excess of 1 inch. We've another 1,166 of those samples as well. In the midst of that activity, two new lab technicians have started, and larval and adult mosquito taxonomy training is ongoing.

Our Monday Night Surveillance Network for adult mosquitoes sampling began May 16. Temperatures were ideal and a few adult mosquitoes were captured in both the sweep net and carbon dioxide-baited traps.

Starting in late April, around 230 small stream larval black fly samples were processed and 40 sites that met threshold were treated. Larval sampling also began on the Rum, South Fork Crow, Crow, Mississippi, and Minnesota rivers with two treatments completed so far. The black fly adult surveillance network, consisting of sweep collections and CO₂ traps, began the week of May 16.

Non-target monitoring samplers were placed on the Mississippi River on May 3. These are collected each month through September. Results from this monitoring work, done since 1995, indicate there has been no large-scale changes in the macroinvertebrate community in the *Bti*-treated reaches of the Mississippi River.

5. PUBLIC AFFAIRS

Weekly Mosquito, Black Fly, and Tick Updates Posted on Website

In 2022, we will once again be posting weekly updates on mosquitoes, black flies, and ticks in the District on the MMCD blog. These updates include any noteworthy information about each species along with plans for treatments and weather conditions that may impact insect populations. Once surveillance begins, these updates will also include maps of adult mosquitoes from Technical Services.

The first few updates are posted with predictions based on early weather outlook:

<https://mmcd.org/2022/04/27/spring-update-cold-temperatures-delay-mosquitoes-fewer-predicted-in-the-summer/>

Community and School Presentations

We have had lots of community engagement this month including presentations and events. Here are some of the highlights:

- April 19 - Presentation for New Brighton Rotary Club
- April 20 - Creative Arts High School Career and Trade Fair
- April 20 - Presentation for Shoreview Environmental Quality Committee (broadcast on public access television).
- April 30 - New Brighton Touch-a-Truck Event
- April 30 - Lakeville Watershed Celebration
- May 3-5 - Buffalo School District Environmental Education Days
- May 12 - Presentation for Anoka Rotary Club
- May 13 - Presentation for Leadership Lessons Learned (Roseville Optimist Club)

MMCD in the Media

As our control activity begins to increase, we have seen more local news coverage of MMCD. Here are some of the stories from the past month:

- [Star Tribune: Who else doesn't like our cold spring? Mosquitoes](#)
- [Fox 9: Mosquitoes will hatch later due to cold spring](#)
- [KSTP: Treatments to control mosquitoes being applied to metro area](#)

Social Media

Our social media has been active this month with a focus on notifying the public of mosquito control activity beginning. Here is how metrics have changed:

- Facebook – 1,759 Followers (Up 13 from April 18)
 - Facebook.com/metromosquitocd
- Twitter – 888 Followers (Up 12 from April 18)
 - Twitter.com/metromosquito
- Instagram – 358 Followers (Up 2 from April 18)
 - Instagram.com/metromosquito

- TikTok - 353 Followers (Up 8 from April 18)
 - [tiktok.com/@metromosquito](https://www.tiktok.com/@metromosquito)

6. TICK-BORNE DISEASE

Ticks Are Out!

Adult deer ticks have been out questing for some time. Although infection rates of adult ticks are roughly twice as high as deer tick nymphs, nymphs are harder to see due to their small (freckle) size, resulting in nymphs being the primary transmitter of Lyme disease to people.

Check for ticks after being in wooded habitat.

MMCD Collaboration to Detect Exotic Ticks (Asian Longhorned Tick, Red Sheep Ticks)

Agencies involved in collaborative surveillance include Indian Health Services (northern MN), Minnesota Board of Animal Health, USDA Animal and Plant Health Inspection Service, Minnesota Department of Health, Metropolitan Mosquito Control District, University of Minnesota, and the Wildlife Rehabilitation Center of Minnesota. As of May 14, no Asian longhorned ticks or red sheep ticks have been reported as being found in Minnesota.

2021 *Ixodes scapularis* Distribution Study Update:

Our 2021 tick surveillance report is being written and will be up on our website in June.

Tick Vector Field Projects

Our 2022 tick surveillance season began April 25. As of May 14, three of ten routes in our first round of surveillance have been completed. Due to impacts of COVID-19, St. Paul staff are assisting as needed in the field in 2022.

Public Education

- Distribution and/or re-stocking of brochures, tick cards and posters will begin in spring.
- We continue to inform our Facebook followers of items of interest as they occur, with new items for 2022 including blogs, posted on our website or elsewhere.
- Our Tick Risk Meter is currently set to MEDIUM. Adult deer ticks are out questing and the likelihood of encountering nymphal deer ticks is on the rise. Adult wood ticks also are active.

Signage

Signs to remind the public of deer ticks and disease prevention measures may be posted at dog parks and additional locations throughout the metro. For various reasons some signs remain up year-round.